

Risk Assessment – Toilet Block



Workplace Location: Warren Oak Campsite, Hollow Ln, Ledbury HR8 1NQ		
Date of Issue: 20/09/2026		Review Date: 20/09/2027
Assessor: Elizabeth Lawrence-Fielden	Reviewed by: Andy Page	VERSION1.3
Task Description: The task involves the safe operation and maintenance of a toilet block at a scout campsite. The objective is to ensure the safety and hygiene of all users, prevent accidents, and maintain a clean and sanitary environment.		

Number	Hazard Identification	Who May be Harmed	Control Measures	Risk Rating
1	Slips, Trips, and Falls: Wet floors and uneven surfaces.	All	Use signage to indicate wet areas. Regularly inspect and maintain flooring. Ensure good lighting throughout the centre. Make campers aware of the dangers of running on wet floors. Ensure mops are well rung out when cleaning. Display warning signs when vinyl floors are wet. Clean, muddy floors on a regular basis.	Low
2	Hygiene Issues: Spread of infections due to poor sanitation.	All	Implement a regular cleaning schedule. Provide handwashing facilities and hygiene supplies. Educate campers on proper hygiene practices.	Low
3	Water Temperature: Risk of scalding from hot water.	All	Install temperature control devices on water heaters. Regularly check and adjust water temperature settings. Post warning signs about hot water.	Low
4	Chemical Hazards: Cleaning chemicals that may cause burns or respiratory issues.	All	Store cleaning chemicals in a secure, well-ventilated area. A key to the chemical cupboard is provided for the Leader in charge stored in the key safe. Ensure instructions are read on the safe use of chemicals. Safer alternatives should be used, when possible, to do so. Children are not to help cleaning unsupervised. Use less hazardous cleaning alternatives where possible.	Low

Emergency Procedures	Monitoring and Review
First Aid: • First aid kits readily available. • Provide first aid and call emergency services if necessary. • Report all accidents via the QR Code, and to the Site Team or via the emergency contact number. Hygiene Incident: • Isolate the affected area and clean it thoroughly. • Provide medical attention if needed. • Report the incident and take corrective actions. Chemical Spill: • Evacuate the area and ensure proper ventilation. • Use appropriate protective equipment for cleanup. • Dispose of chemicals safely and report the incident. Evacuation: • Evacuate the site as soon as the alarm is raised. • Call emergency services. • The gathering point is in the designated assembly area (car park). • Group leaders to carry out a head count. • Inform a member of the Site Team.	• Regular Inspections: Weekly checks of the toilet block and safety equipment. • Annual Review: Comprehensive review of the risk assessment and control measures. • Incident Reporting: Immediate review following any incident or near-miss. • Feedback: Gather feedback from users and staff to identify areas for improvement.

Notice: Risk assessments are to be used in conjunction with your own risk assessments to enjoy a safe stay at Warren Oak Campsite.

Let's keep our campsite safe for everyone! If you have questions or need assistance, please contact campsite volunteer site team.