



Risk Assessment - Campsite General

Workplace Location: Warren Oak Campsite, Hollow Ln, Ledbury HR8 1NQ		
Date of Issue: 20/09/2026		Review Date: 20/09/2027
Assessor: Elizabeth Lawrence-Fielden	Reviewed by: Andy Page	VERSION1.4
Task Description: This risk assessment aims to ensure the safety and well-being of all participants during their stay at Warren Oak Campsite. It addresses potential hazards, evaluates associated risks, outlines control measures, provides emergency procedures, and emphasises the importance of ongoing monitoring and review.		

Number	Hazard and Risk Identification	Who May be Harmed	Control Measures	Risk Rating
1	Overhead cables: Electrocution, injury.	All	- No flying kites, balloons, model aircraft, or drones near overhead cables. - Flags to be erected no higher than 3 meters. - Children to be informed about the dangers of overhead cables. - Clear signage and working with Western Power to make improvements. - No camping under the powerlines allowed and prohibited under the site and booking rules.	Med
2	Unauthorised access to the river: creating a risk of drowning, immersion, slips, trips and falls.	All	- The river is strictly out of bounds and must not be entered. - Children and group leaders are informed of the dangers associated with rivers during site briefings. - Clear warning signage is displayed at appropriate locations around the site. - Activities taking place near the river must be appropriately supervised by responsible adults. - Access to the river is restricted by fencing where practicable. - Any damaged fencing or missing signage should be reported and rectified promptly.	Med
3	Public footpath through site: Unauthorised interaction between campsite users and members of the public using the public footpath that passes through the site.	All	- Campers and leaders are informed of the location of the public footpath during site induction and shown it on the site plan. - Clear signage directs members of the public to remain on the designated footpath. - Dogs accompanying walkers must be kept under control and on a lead where required. - Campers are instructed not to leave the campsite with members of the public or engage in inappropriate interactions. - Anyone found outside the designated footpath without permission should be politely challenged and directed back to the public right of way or reported to the Site Team. - Campsite users should remain vigilant and report suspicious behaviour or safeguarding concerns to the Site Team immediately.	Low
4	Dogs on site: Injury, nuisance.	All	- Any dogs brought onto site by campers must be registered with the booking, well-behaved and always controlled. - Owners must clean up after their dogs (separate risk assessment available)	Low
5	Uncontrolled fire or carbon monoxide: Incident from camping stoves	All	- Campers must not cook inside sleeping tents, mess tents, dining shelters or gazebos due to the risk of fire and carbon monoxide accumulation and poisoning. - Gas appliances must only be used in well-ventilated outdoor areas suitable for cooking. - Gas cylinders or canisters should be disconnected when not in use and checked for leaks before use.	Low

	and gas equipment.		• Portable gas cylinders must be stored outside tents and shelters in a secure, well-ventilated location away from ignition sources. • A carbon monoxide alarm should be provided in enclosed welfare areas where appropriate (such as a mess tent used for shelter), but it must not be relied upon to permit indoor cooking. • Groups must be briefed on the safe use of gas equipment and the actions to take in the event of a gas leak or suspected carbon monoxide incident. • Appropriate fire safety equipment should be readily available and accessible whenever cooking activities take place.	
6	Vehicle movement in unauthorized areas: Injury to campers, damage to property.	All	• Vehicle entry only via designated routes and with permission from Site Team. • Park only in designated car parks. • Keep gates and access routes clear. • Please see Site traffic management policy and Risk Assessment - Movement of Motor Vehicles.	Med
7	Damage to vehicles: Financial loss, disputes.	All	• Campers informed that no liability is accepted for vehicle damage on site.	Low
8	Overcrowding, fire hazards: Injury, difficulty evacuating.	All	• Camp within allocated areas. • Maintain fire-safe distances between tents.	Low
9	Unauthorised adults on site: Safety concerns, legal issues.	All	• Ensure all adults have a current clear DBS check when stopping overnight. • Use of CCTV to monitor the security and safety of the site. • Ensure that all authorised adults on site wear visible identification to quickly distinguish them from unauthorised individuals. • Use fences, gates, or barriers to limit access to the site. • Secure entrances with locks or controlled access systems. • Ensure contact information for reporting is visible.	Low
10	Unclean facilities, unsecure areas: Health hazards, theft.	All	• Regular cleaning of the site and toilet block. • Ensure all equipment and areas are secure. • Campers are responsible to leave the toilet block clean and tidy. • Any spillage or potential trip hazards must be made safe immediately by a responsible adult. • Cleaning equipment is provided and must always remain secured.	Low

			• Toilet block must be locked when the campsite is not occupied. • Access to keys via the key safe on the Bromley Centre entrance.	
11	Digging holes: Trips, falls, landscape damage.	All	• Only above-ground wet pits permitted; no digging or cutting turf.	Low
12	Washing up in inappropriate areas: Hygiene issues.	All	• No washing up in the toilet block. • Only use designated areas for washing up.	Low
13	Improper use of camp equipment: Injury, equipment damage.	All	• Request and use equipment as intended. • Ensure clear instruction is given for safe use. • Please see specific risk assessments.	Low
14	Damage to new growth: Environmental impact.	All	• Respect trees and bushes. • Do not remove guards. • Site fires and stoves away from new growth.	Low
15	Improper use of tools or equipment: Use or misuse of hand tools and campsite equipment, including incorrect operation, damaged tools or use for unintended purposes.	All	• Tools must only be requested and used for their intended purpose. • Clear instructions and appropriate supervision must be provided before use. • Leaders are responsible for the safe storage, issue and return of loaned tools and equipment. • Loaned tools and equipment must not leave the campsite. • Tools should be visually inspected before use and defective items removed from service. • Appropriate personal protective equipment (PPE) should be worn where required. • Refer to specific risk assessments for higher-risk tools or activities.	Low
16	Noise disturbance: Disruption to campers.	All	• Minimise noise after designated quiet hours of 11pm.	Low

17	Loud music: Disruption to campers.	All	No broadcast music allowed.	Low
18	Unreported accidents: Inadequate response.	All	Report all accidents, dangerous occurrences and near misses via the QR code and to the Site Team so that lessons can be learned and controls reviewed. https://forms.olmapps.com/ewfprod/manage/view/#/form/safetyincidentreporting?header=1&reset=1	Low
19	Inadequate fire safety equipment: Inability to control fires.	All	- Groups must bring sufficient fire safety equipment. - Please store fire safety equipment in accessible, visible locations and conduct a quick check on arrival to confirm functionality.	Low
20	Improper waste disposal: Environmental pollution, health hazards.	All	- Follow the 'leave no trace' policy. - Please remove waste from site or dispose of waste correctly.	Low
21	Smoking and alcohol consumption: Health risks, inappropriate behavior.	All	- No smoking on site. - Alcohol consumption in line with Scouting guidelines.	Low
22	Improper use of freezer facilities: Spoilage, health risks.	All	- Use facilities as booked. - Follow proper usage guidelines. - Ensure the freezer is clean after use. - Remove any unused items before departure. - Do not place prohibited items or liquids in the freezer. - Check with staff if unsure.	Low
23	Leaving the site untidy: Additional costs, negative impact on future campers.	All	Leave the site as found; incur costs for untidiness or damage.	Low
25	Unauthorised use of the	All	- Bromley Centre must be booked separately in advance. - No admittance is allowed apart from those with a booking. - Please see separate risk assessment – Bromley Centre.	Low

	Bromley Centre:			
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Emergency Procedures	Monitoring and Review
Evacuation: • Evacuate the site as soon as the alarm is raised. • Call emergency services. • The gathering point is in the designated assembly area (car park). • Group leaders to carry out a head count. • Inform a member of the Site Team. First Aid: • First aid kits readily available. • Provide first aid and call emergency services if necessary. • Report all accidents via the QR Code, and to the Site Team or via the emergency contact number.	• Regular Inspections: Conduct regular inspections of the campsite to identify and address potential hazards. • Feedback: Collect feedback from campers and staff to identify areas for improvement. • Review Meetings: Hold review meetings with the Site Team to evaluate the effectiveness of control measures and update the risk assessment as needed. • Documentation: Maintain accurate records of incidents, inspections, and reviews to ensure continuous improvement in site safety.

Notice: Risk assessments are to be used in conjunction with your own risk assessments to enjoy a safe stay at Warren Oak Campsite.

Let's keep our campsite safe for everyone! If you have questions or need assistance, please contact campsite volunteer site team.