

# Risk Assessment – Hideaway Watch Tower



Workplace Location: Warren Oak Campsite, Hollow Lane, Ledbury HR8 1NQ		
Date of Issue: 25/04/2026	Review Date: 25/04/2027	
Assessor: Elizabeth Lawrence-Fielden	Reviewed by: Andy Page	VERSION1.3
<b>Task Description:</b> Participants will access and use the Hideaway Watch Tower via a small, short ladder designed for children. The activity involves climbing, entering the platform, observing from height, and descending safely. The objective is to ensure safe use of the structure, prevent falls, and maintain appropriate supervision.		

Number	Hazard Identification	Who May be Harmed	Control Measures	Risk Rating
1	<b>Falls from height:</b> Minor falls while climbing the short ladder to access the housed tower.	All	Adult supervision at all times. Only one child on the ladder at a time. Ladder height is below 5ft, reducing fall severity. Children maintain three points of contact when climbing. Ladder checked for stability, dryness, and secure fixings. Because the unit is enclosed, children do <b>not</b> step off the ladder onto a platform, further reducing fall risk.	Low
2	<b>Entrapment or snagging:</b> Fingers, clothing, or footwear may catch on small gaps when entering the housed unit or using the peep-hole.	All	Conduct regular inspections and maintenance checks.	Low
	<b>Structural stability:</b> Loose fixings or wear may affect the ladder or housed unit.	All	Regular inspections of ladder, housing, fixings, and peep-hole area. Remove from use if any instability is detected and report to site team.	Low
3	<b>Behavioural Risks:</b> Excited children may rush the ladder or push to take turns.	All	Adult supervision. Clear behaviour expectations before use. Strict one-at-a-time ladder rule. No rocking, shaking, or climbing on the outside of the housed unit.	Low

4	<b>Overcrowding:</b> Too many children trying to access the ladder or peep-hole at once.	All	Only one child climbing at a time. Adult controls queueing and spacing.	Low
5	<b>Weather Conditions:</b> Wet or windy conditions can make surfaces slippery and affect stability. Extreme temperatures may impact participant endurance.	All	Monitor forecasts and advice to adjust participation based on conditions. Do not use in high winds. Avoid use when ladder is wet or slippery. Monitor weather and adjust activity accordingly.	Low

<b>Emergency Procedures</b>	<b>Monitoring and Review</b>
<ul style="list-style-type: none"> <li>• First aid kits readily available.</li> <li>• Provide first aid and call emergency services if necessary.</li> <li>• Report all accidents via the QR Code, and to the Site Team or via the emergency contact number.</li> </ul>	<ul style="list-style-type: none"> <li>• Regular Inspections: Weekly checks of the equipment for potential hazards.</li> <li>• Annual Review: Comprehensive review of the risk assessment and control measures.</li> <li>• Incident Reporting: Immediate review following any incident or near-miss.</li> <li>• Feedback: Gather feedback from participants to identify areas for improvement.</li> </ul>

**Notice: Risk assessments are to be used in conjunction with your own risk assessments to enjoy a safe stay at Warren Oak Campsite.**